

City of Tacoma Equity in Contracting Advisory Committee

Date: Wednesday, May 17, 2023

Time: 7:30am – 9:30am

Location: Tacoma Municipal Building, Room 243, 747 Market Street, Tacoma Washington 98402

Virtual Option:

Dial: 253-215-8782

Meeting Link: <https://zoom.us/j/93921755135?pwd=UHB1Ym00dGJWZmtLeUE3cHBNWDFKdz09>

Webinar ID: 939 2175 5135

Passcode: 959442

I. (7:35am) Call Meeting to Order – Kacee Woods

II. (7:36am) Statement of Purpose – Kacee Woods

We convene this meeting to advance the City of Tacoma’s mission to *“create and sustain a competitive and fair business environment for contracting, procurement and consulting opportunities that include small businesses owned by minority, women, and socially and economically disadvantaged people.”*

III. (7:38am) Land Acknowledgment – Malika Godo

The Equity in Contracting Advisory Committee acknowledges that we are on the traditional homelands of the Puyallup Tribe. The Puyallup people have lived on and stewarded these lands since the beginning of time, and continue to do so today. We recognize that this land acknowledgement is one small step toward true allyship and we commit to uplifting the voices, experiences, and histories of the Indigenous people of this land and beyond.

IV. (7:40am) Record of Attendance and Excusal of Absences – Kacee Woods

- | | |
|-----------------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Certified Business 1: Timothy “Tim” Pinckney | <input type="checkbox"/> Council District 2: VACANT |
| <input type="checkbox"/> Certified Business 2: VACANT | <input type="checkbox"/> Council District 3: Cassie Schmitt |
| <input type="checkbox"/> Certified Business 3: VACANT | <input type="checkbox"/> Council District 4: VACANT |
| <input type="checkbox"/> Certified Business 4: VACANT | <input type="checkbox"/> Council District 5: VACANT |
| <input type="checkbox"/> Large Prime: VACANT | <input type="checkbox"/> TPU Service Area 1: Andre House |
| <input type="checkbox"/> Open Shop Firm: Jaison “Jai” Briar | <input type="checkbox"/> TPU Service Area 2: Michael Jordan |
| <input type="checkbox"/> Union Signatory Firm: VACANT | <input type="checkbox"/> TPU Service Area 3: Trena Payton |
| <input type="checkbox"/> Council District 1: Robert “Bobby” Humes | |

V. (7:45am) Consent Agenda – Chair

- a. Approval of February 15, 2023 Meeting Minutes
- b. Approval of May 17, 2023 Meeting Agenda

VI. (7:50am) City Staff Updates – Kacee Woods

- a. April 25, 2023 EDC Presentation and May 24, 2023 TPU Board Presentation

- b. 2023 Disparity Study RFP
- c. Draft 2022 EIC Annual Report
- d. General Overview of EIC Regulations
- e. Roberts Rules of Order and Voting
- f. Committee Member Required Training <https://www.atg.wa.gov/open-government-training>

VII. (8:45am) Future Meetings

- a. Special Meetings & Advisory Availability
 - i. June: Chair/Vice Chair, Bylaws, Subcommittees
 - ii. July: Annual Work Plan/EIC Regulations
- b. Regular Meetings & Adjusting Meeting Times

VIII. (9:15am) Public Comment

- a. Please address the Chair, and restrict comments to 3 minutes each
 - i. Zoom link for virtual attendees:
<https://zoom.us/j/93921755135?pwd=UHB1Ym00dGJWZmtLeUE3cHBNWDFKdz09>
 - ii. Call in by phone: 253-215-8782
 - iii. Webinar ID: 939 2175 5135
 - iv. Passcode: 959442

IX. (9:25am) Items to Consider for Next Meeting

X. (9:30am) Adjourn

- a. **Meeting Reminder:**
 - i. Regular Meeting Frequency: Third Wednesday of every quarter 7:30am – 9:30am
 - ii. February, May, August, November

Why do we recognize the land?

To recognize the land is an expression of gratitude and appreciation to those whose territory you reside on, and a way of honoring the Indigenous people who have been living and working on the land from time immemorial. It is important to understand the long-standing history that has brought you to reside on the land, and to seek to understand your place within that history. Land acknowledgements do not exist in a past tense, or historical context: colonialism is a current ongoing process, and we need to build our mindfulness of our present participation. It is also worth noting that acknowledging the land is Indigenous protocol. - <http://www.lspirg.org/knowtheland>

Public Comment

The public may give oral comments related to agenda items at the end of the meeting. Speakers will have anywhere from 90 seconds to three minutes to provide comment, depending on the available time on the agenda.

Or, the public may submit general comments in writing by 5:00 pm one day prior to the meeting. Written comments should be emailed to kwoods@cityoftacoma.org and include “EIC Advisory Committee Meeting 05/17/23” in the subject line.



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